

LIVEX

معرض جودة الحياة والاستثمار - ليفكس
Liveability and Investment Exhibition

Exhibitor App Guide

Everything you need to connect, network, navigate and make the most of your LIVEX experience — all in one place.

YOUR DIGITAL COMPANION TO LIVEX

29 September - 1 October 2026
ADNEC Abu Dhabi





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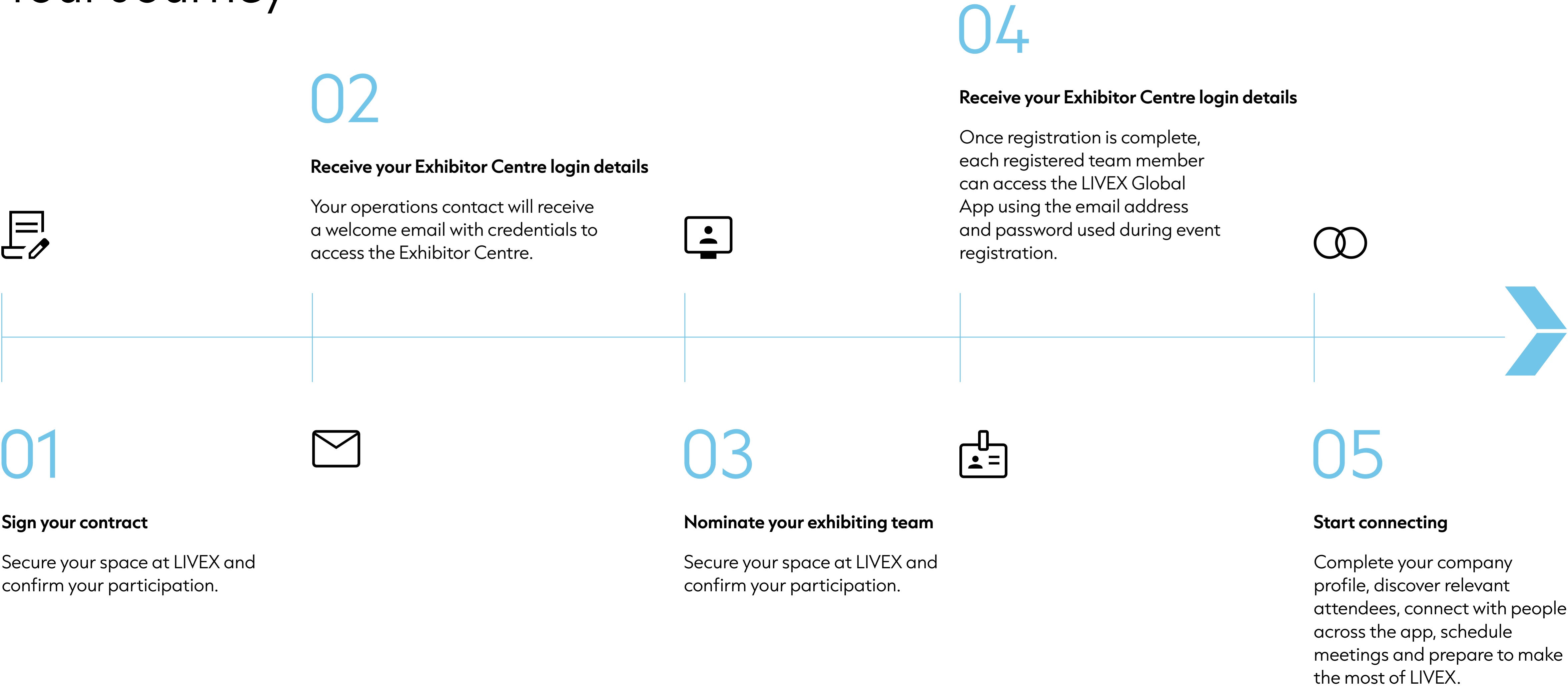


01 YOUR JOURNEY

Your journey to making the most of LIVEX starts here



Your Journey





LIVEX Global App – For Exhibitors

The LIVEX Global App gives exhibitors a powerful way to maximise their presence and connect with the right people before, during and after LIVEX.

By setting up your digital company profile, adding products and keeping your company information up to date, you can increase your visibility, discover relevant connections and create meaningful opportunities throughout your LIVEX journey.

With the app, you'll unlock:

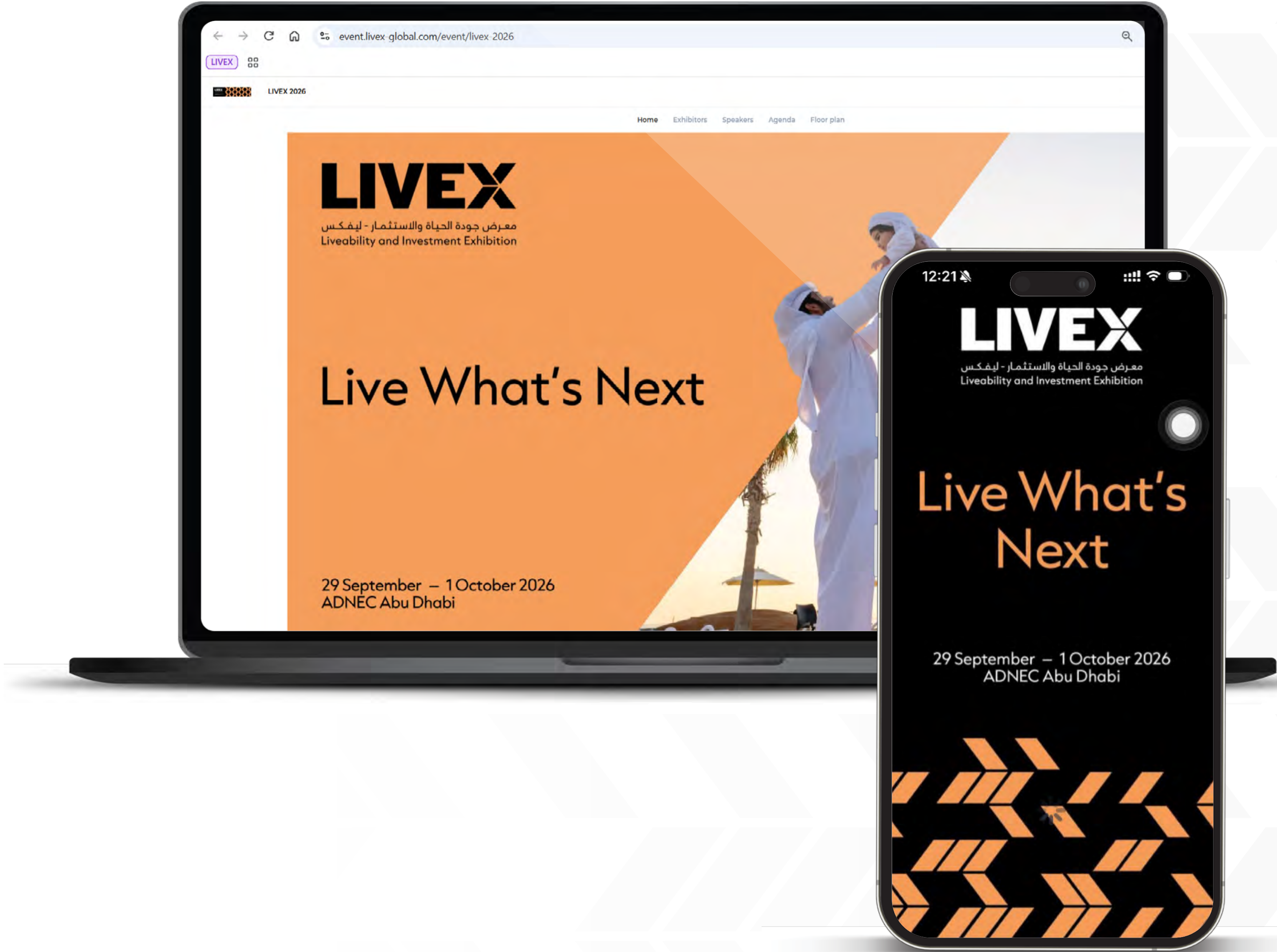
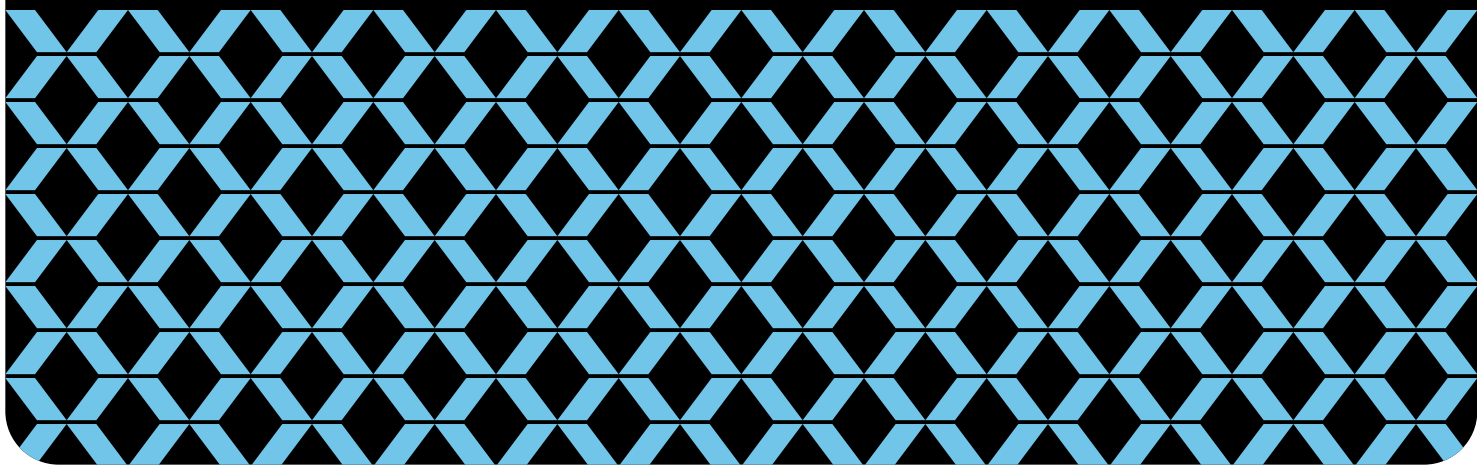
- Increased brand visibility through your dedicated digital company profile
- Access to the full attendee list to identify potential customers and business connections
- More opportunities to connect and network before and during LIVEX
- The ability to connect with attendees, speakers, exhibitors and other participants on the app
- Easy lead capture through on-site badge scanning
- The ability to qualify leads and add notes
- Access to your captured leads after the event
- A central place to manage your networking and meetings



CONTINUED ➤

➤ **Make the most of every connection**

Start networking before you arrive at LIVEX and continue building relationships throughout the event.





02 GETTING STARTED

Set up your digital presence and make your company easy to discover



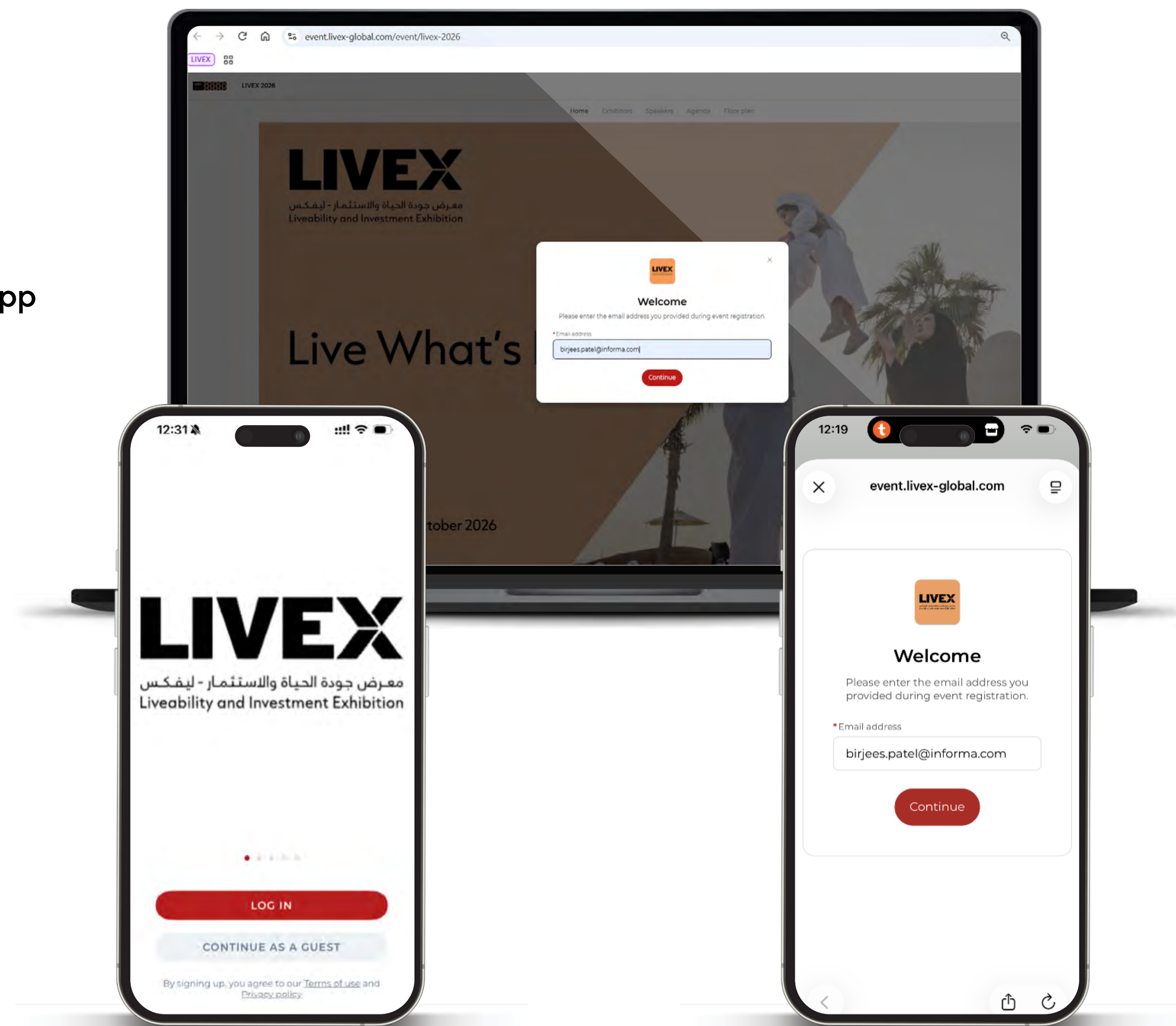
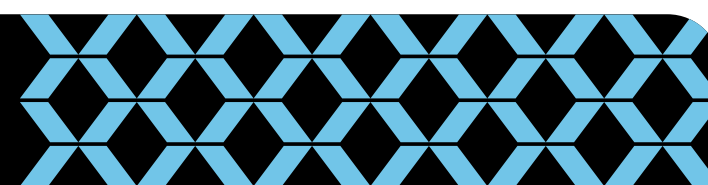
Logging in

Login for the first time

- Step 1: After completing your badge registration, access the **LIVEX Global App** using the email address and password you used to register for the event.
- Step 2: Visit the LIVEX Global App - [Open the LIVEX Global App](#)
- Step 3: Enter the email address you used during your LIVEX registration.
- Step 4: Enter your password to access your account.
- Step 5: Complete your company profile and start exploring the app.

➤ Note: Can't access your account?

Make sure you are using the same email address you used during your LIVEX event registration. If you have forgotten your password, use the password reset option available on the login screen.

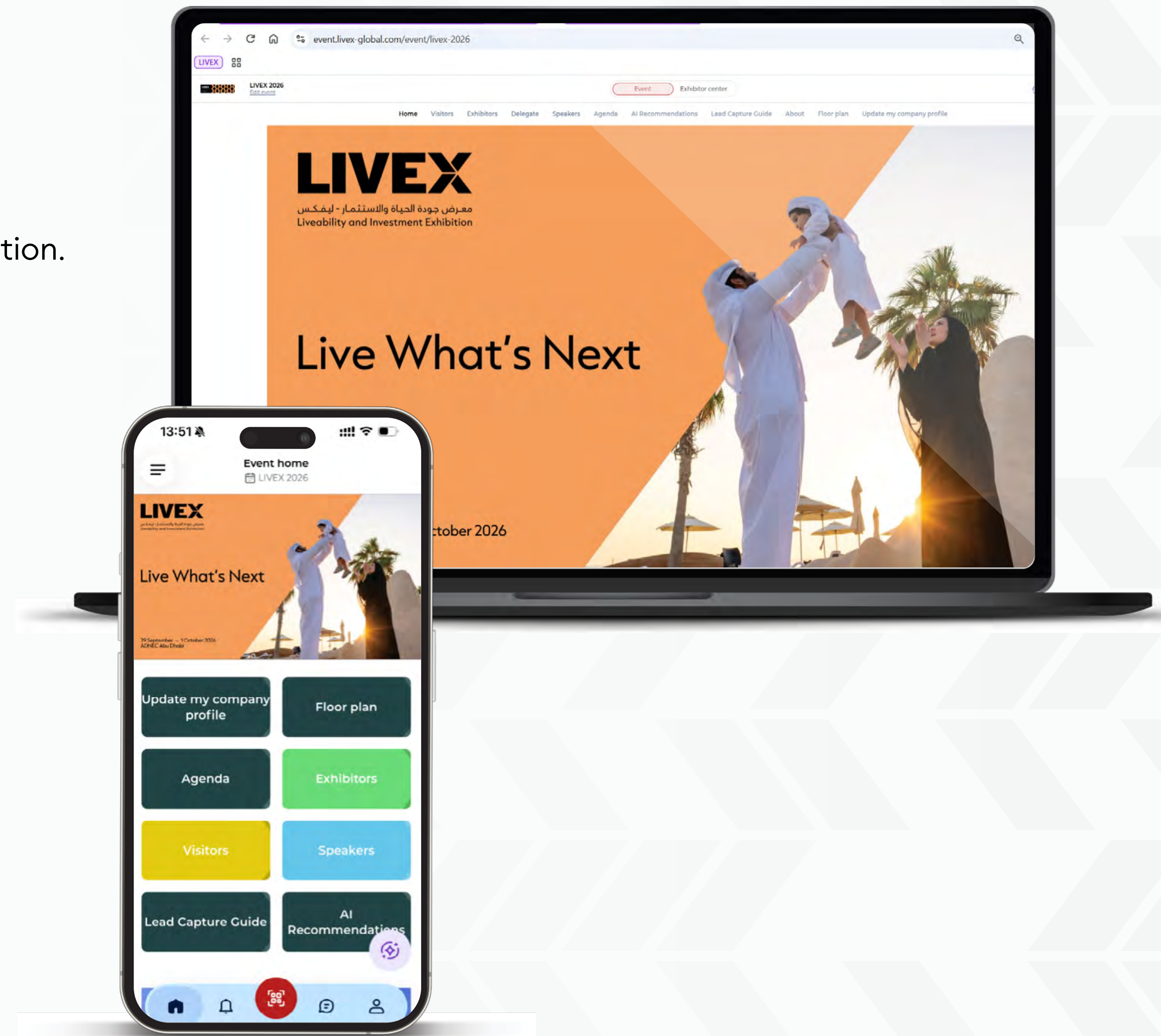
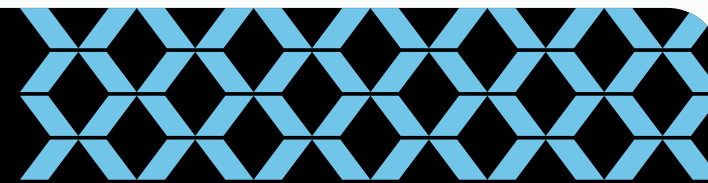


Logging in – Existing Account

- Step 1: Visit the LIVEX Global App - [Open the LIVEX Global App](#)
- Step 2: Use the email address you provided during your LIVEX event registration.
- Step 3: Enter your password.
- Step 4: You will then be taken into your LIVEX Global App account.

➤ Login reminder

Use the same email address and password you used to register for LIVEX.





03

YOUR EXHIBITOR CENTRE

Your hub for managing your company's digital presence on LIVEX Global.



Access the Exhibitor Centre

The Exhibitor Centre is your company's hub. Here you can update your company profile, add products and promotional content, review meetings and manage your exhibiting presence.

There are multiple ways to access the Exhibitor Centre:

01

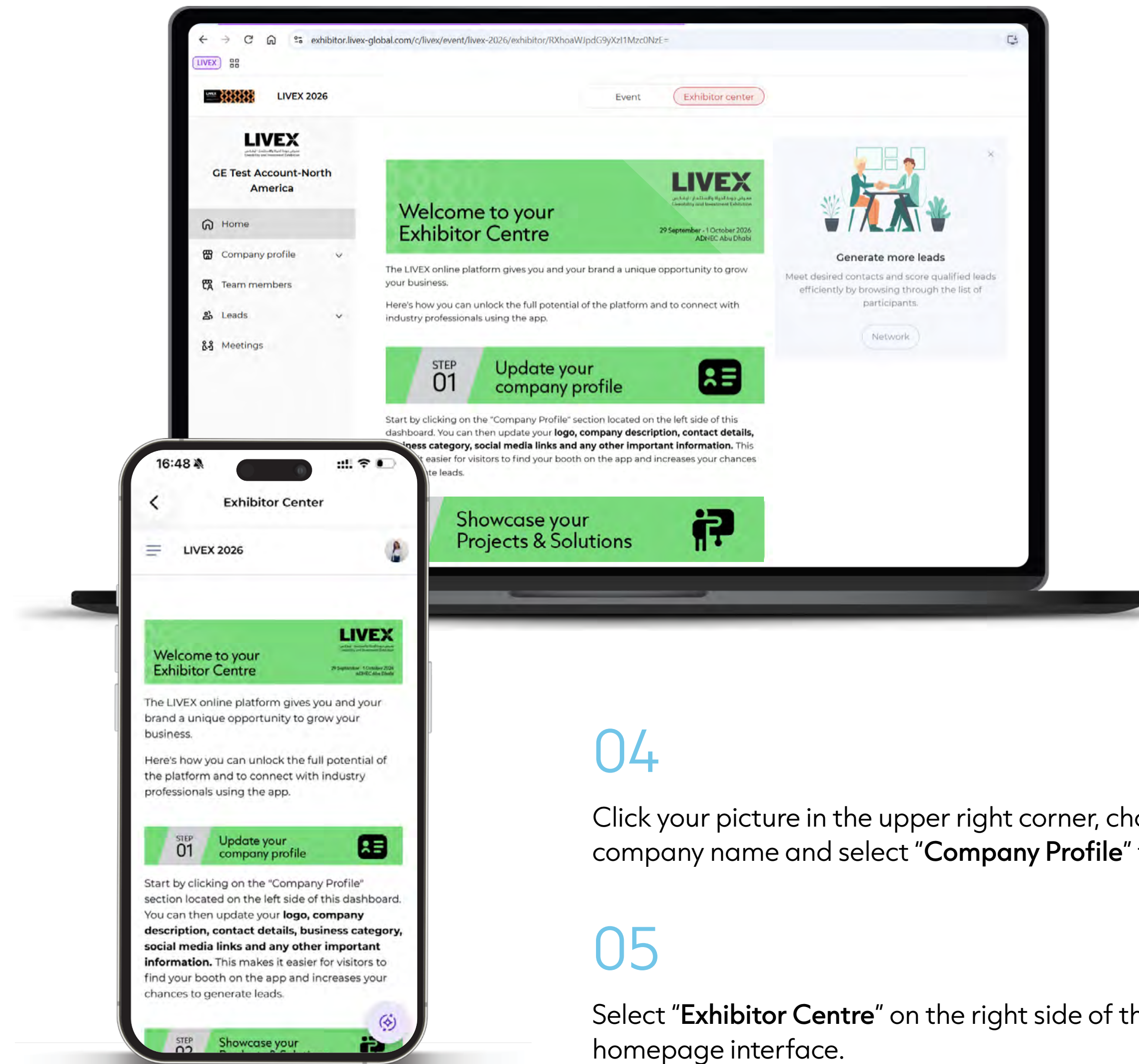
Click on "Update your company profile" to access the Exhibitor Centre.

02

Click on "Open My Company Profile" on the mobile version.

03

Click on the "Exhibitor Workspace" button on the homepage.



04

Click your picture in the upper right corner, choose your company name and select "Company Profile" from the menu.

05

Select "Exhibitor Centre" on the right side of the profile homepage interface.

Enrich your company profile

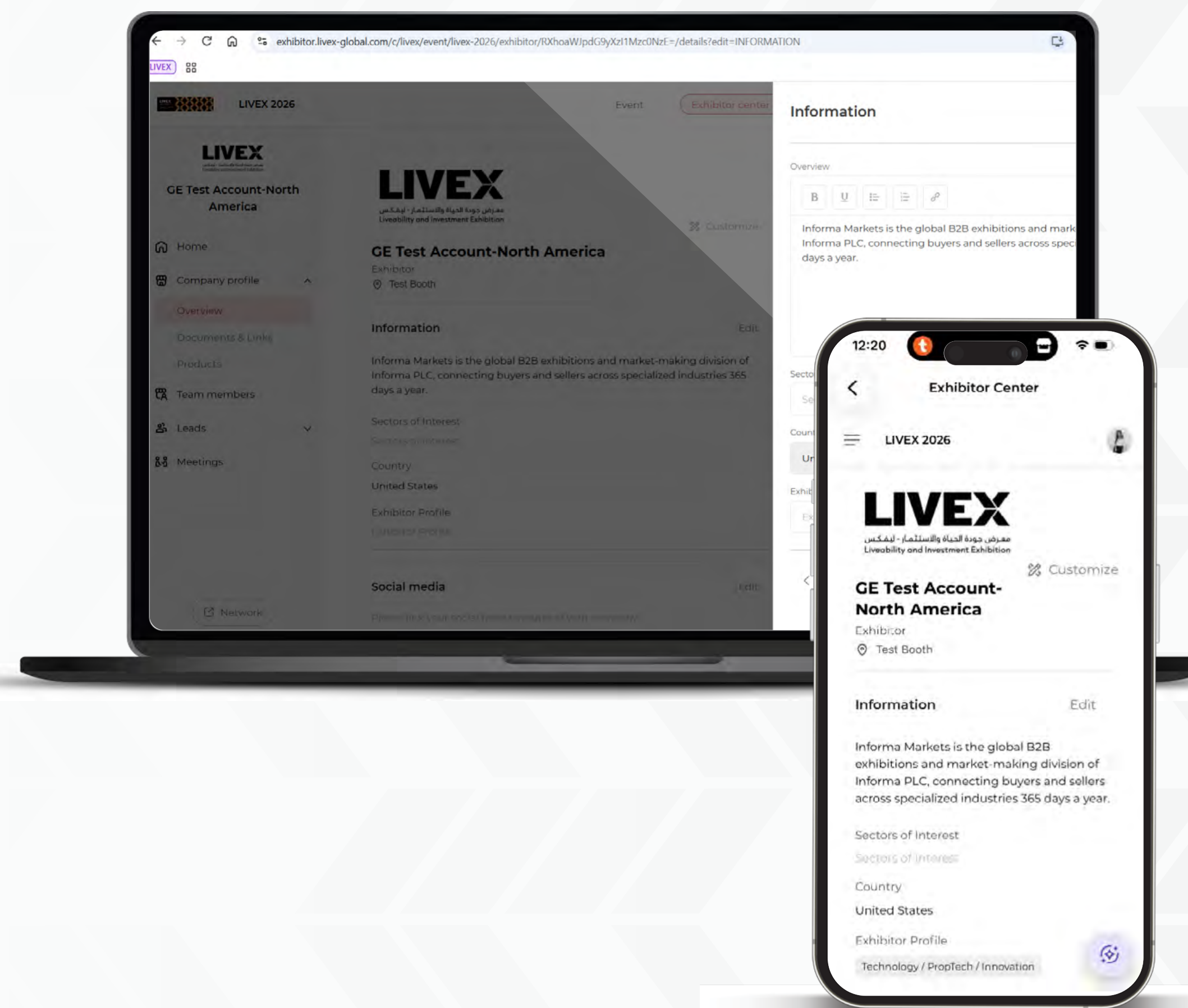
Think of your company profile as your digital booth at LIVEX.

It's your opportunity to increase your company's exposure, showcase your business and give attendees a reason to connect with you.

- **Step 1: Edit your company profile** - Click on "Company Profile" in the navigation panel to set up each section individually. Then select "Overview".
- **Step 2: Update your information** - Click the "Edit" buttons located on the right of each section to make relevant changes or updates.
- **Step 3: Review your profile** - Make sure you have updated all sections of your profile to give your company the representation it deserves.

Tip

A complete company profile helps attendees understand who you are, what you offer and why they should connect with you.





Add extra promotional material

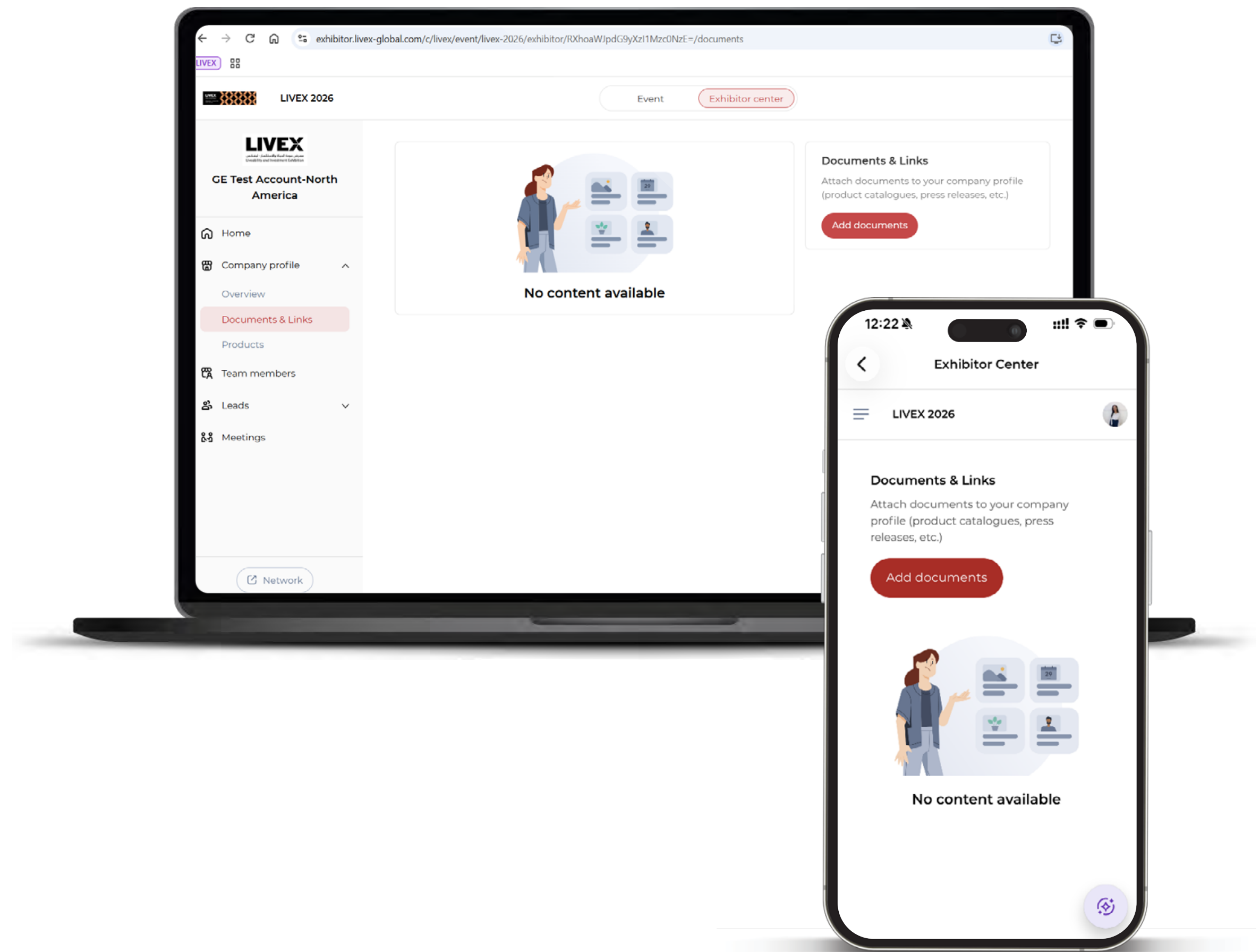
Give potential connections more insight into your business by adding promotional materials to your company profile.

Upload documents such as brochures, presentations and other relevant materials, or provide links to videos showcasing your latest solutions and innovations.

- Step 1: Select “Documents & Links” in the left-hand menu.
- Step 2: Click “Add documents” on the right of the page.
- Step 3: Upload or add your relevant promotional materials.

➤ Tip

Use your digital profile to give potential connections a deeper understanding of your company before they meet you at LIVEX.



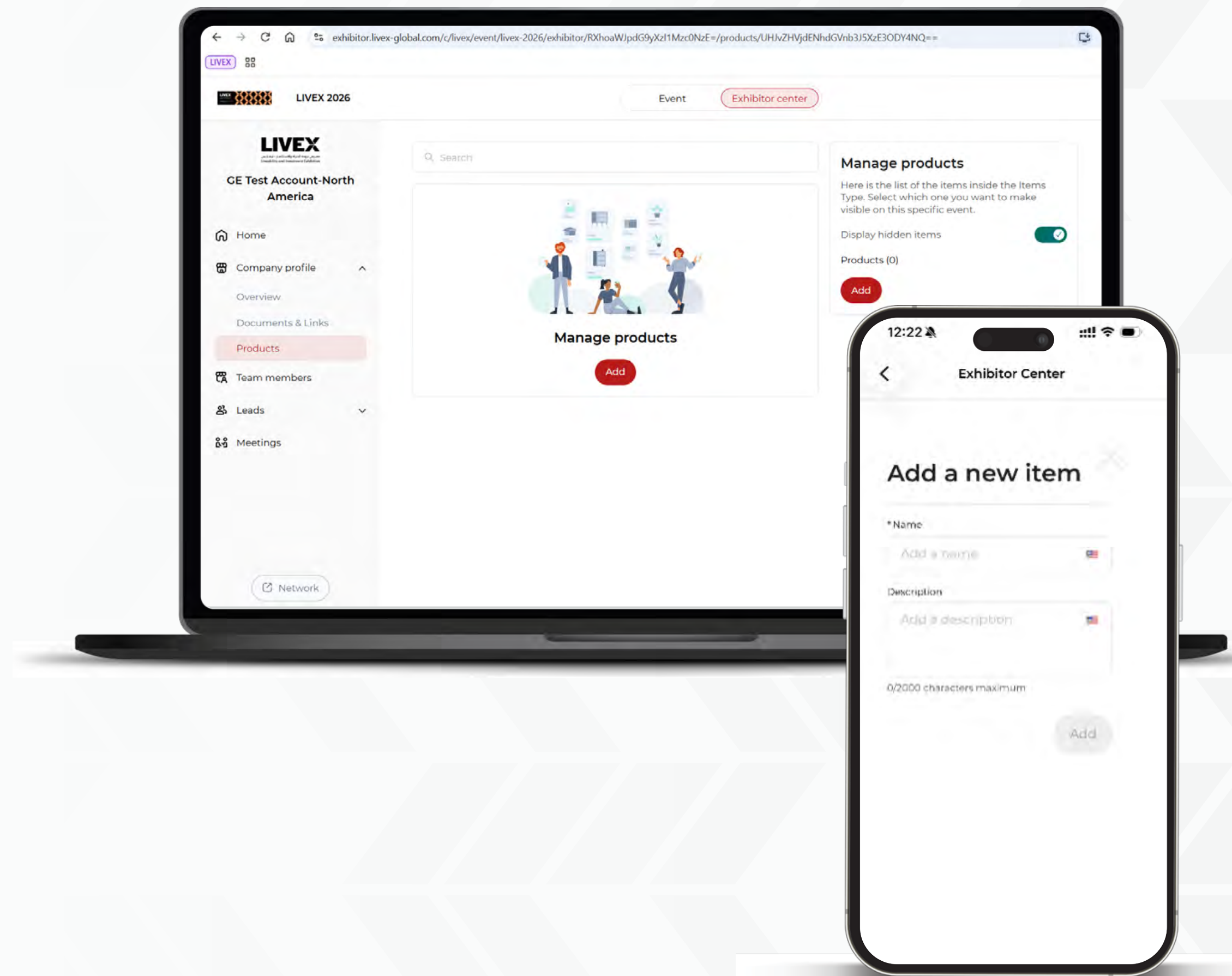
Add your company products

Promote your products, services and solutions to the LIVEX audience by adding them to your company profile. Give each product a clear name, description and image to help attendees understand what you offer.

- **Step 1:** Select **"Products"** from the navigation panel.
- **Step 2:** Click **"Create"** to add a product.
- **Step 3:** Add your product name, description and image.
- **Step 4:** To make changes, hover over the product and select the edit option. Use the visibility settings if you want to control whether the product is visible to attendees.

➤ Key message

Showcase your products. Help the right people discover what you offer.

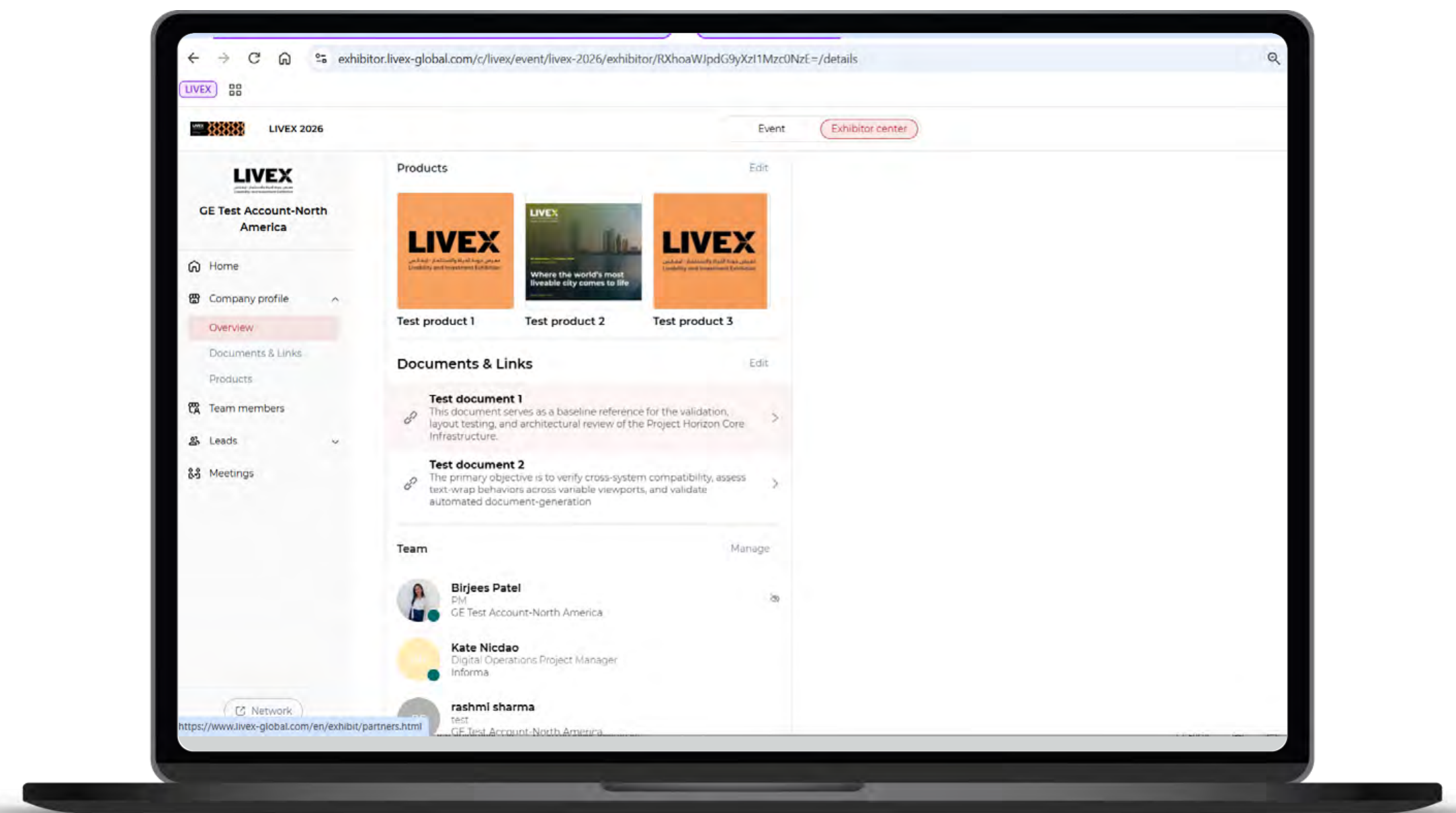
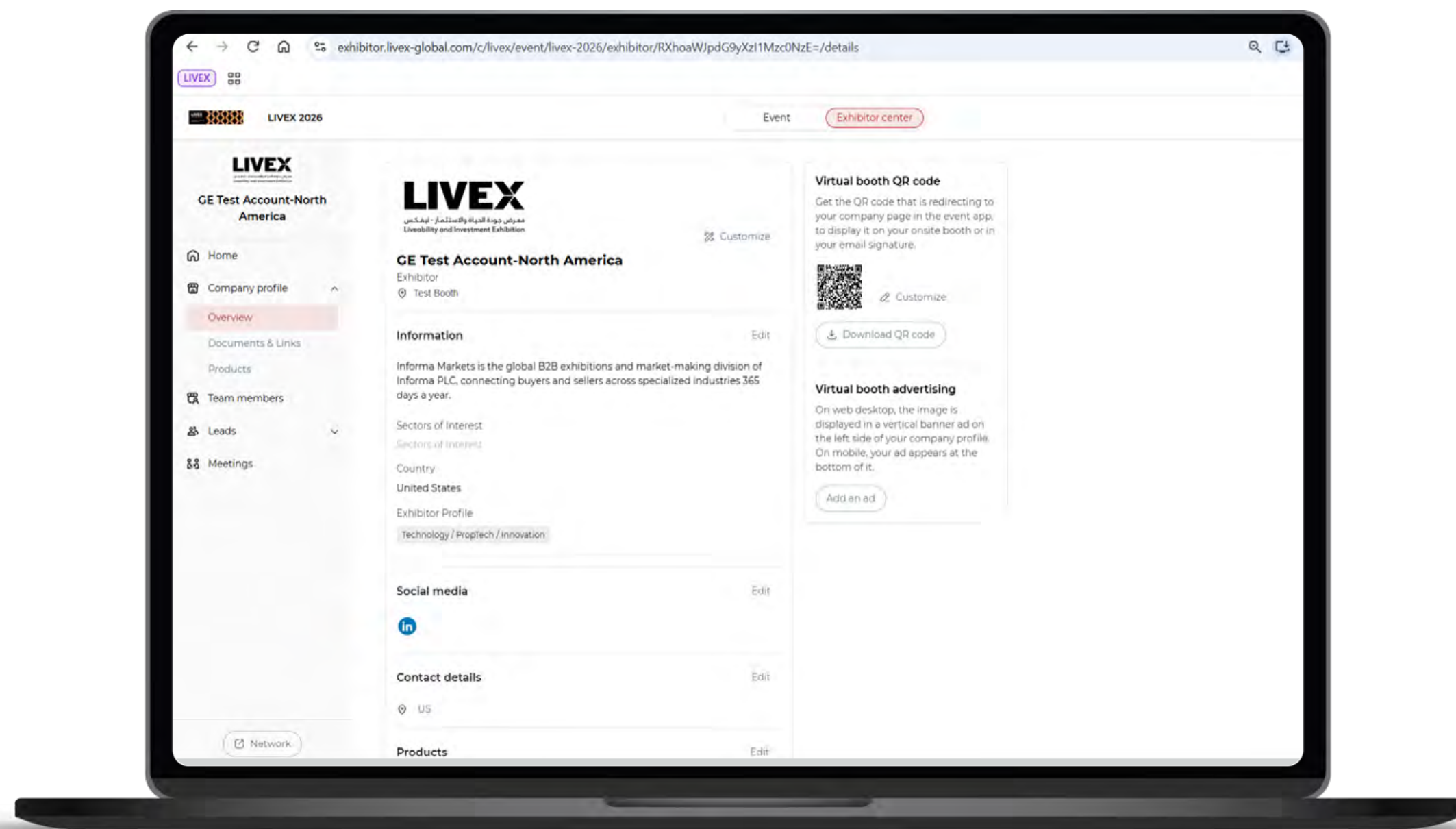




Example

Build a digital profile that makes your company stand out.

Showcase your company, products, services and promotional materials through a complete and engaging digital profile.





04 NETWORKING

Discover relevant people. Start conversations. Build valuable connections.

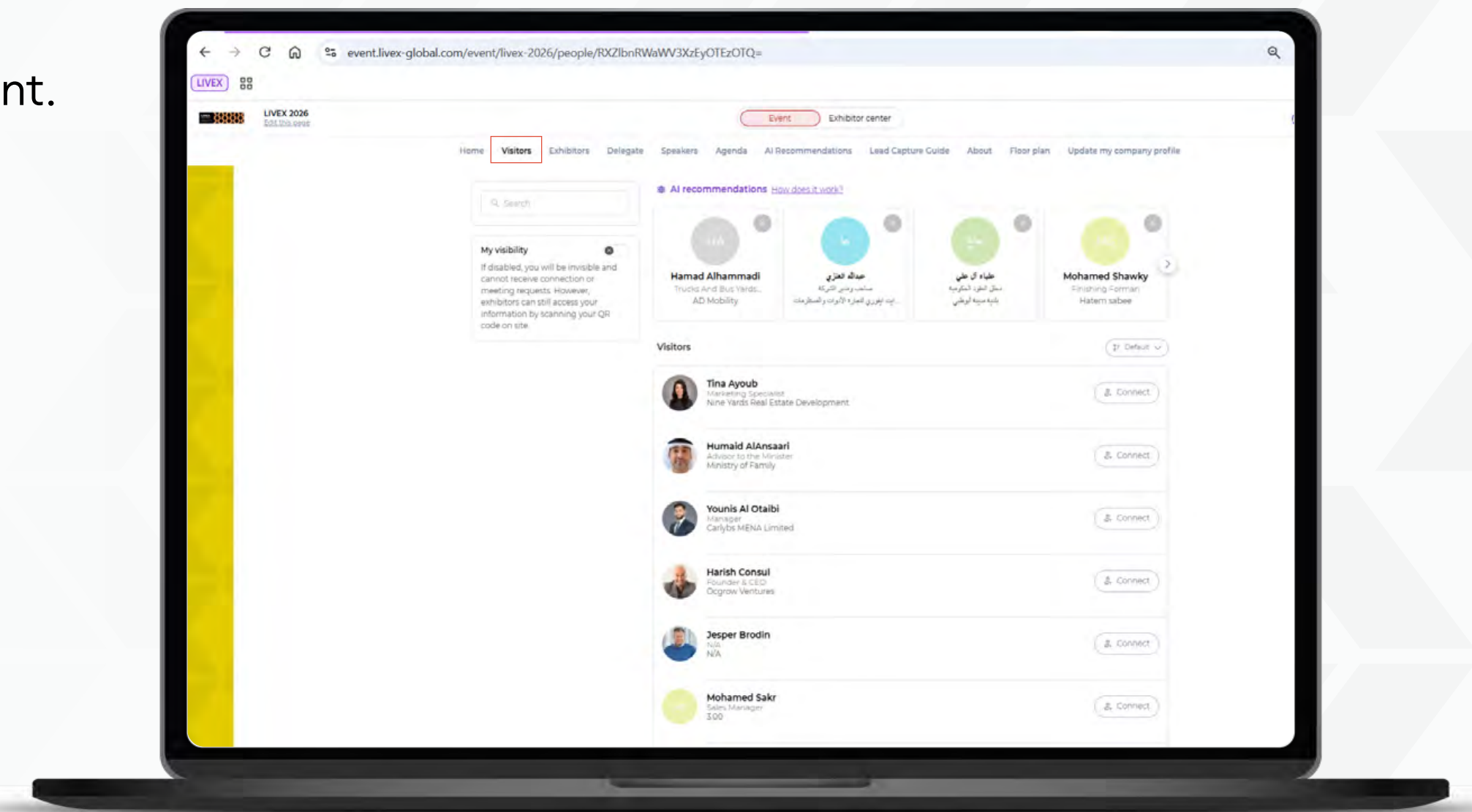
Find your next connection on the attendee list

The LIVEX Global App gives exhibitors access to the **full attendee list**, helping you discover potential customers, partners and valuable business connections before and during the event.

Use the available filters and search tools to find people who align with your business objectives and start building relationships ahead of LIVEX.

What's in it for exhibitors?

- Access the full attendee list
- Discover potential customers and business connections
- Search and filter attendees based on your objectives
- Connect with attendees before the event
- Connect with speakers, exhibitors and other participant on the app
- Exchange messages
- Request meetings
- Build your on-site meeting agenda

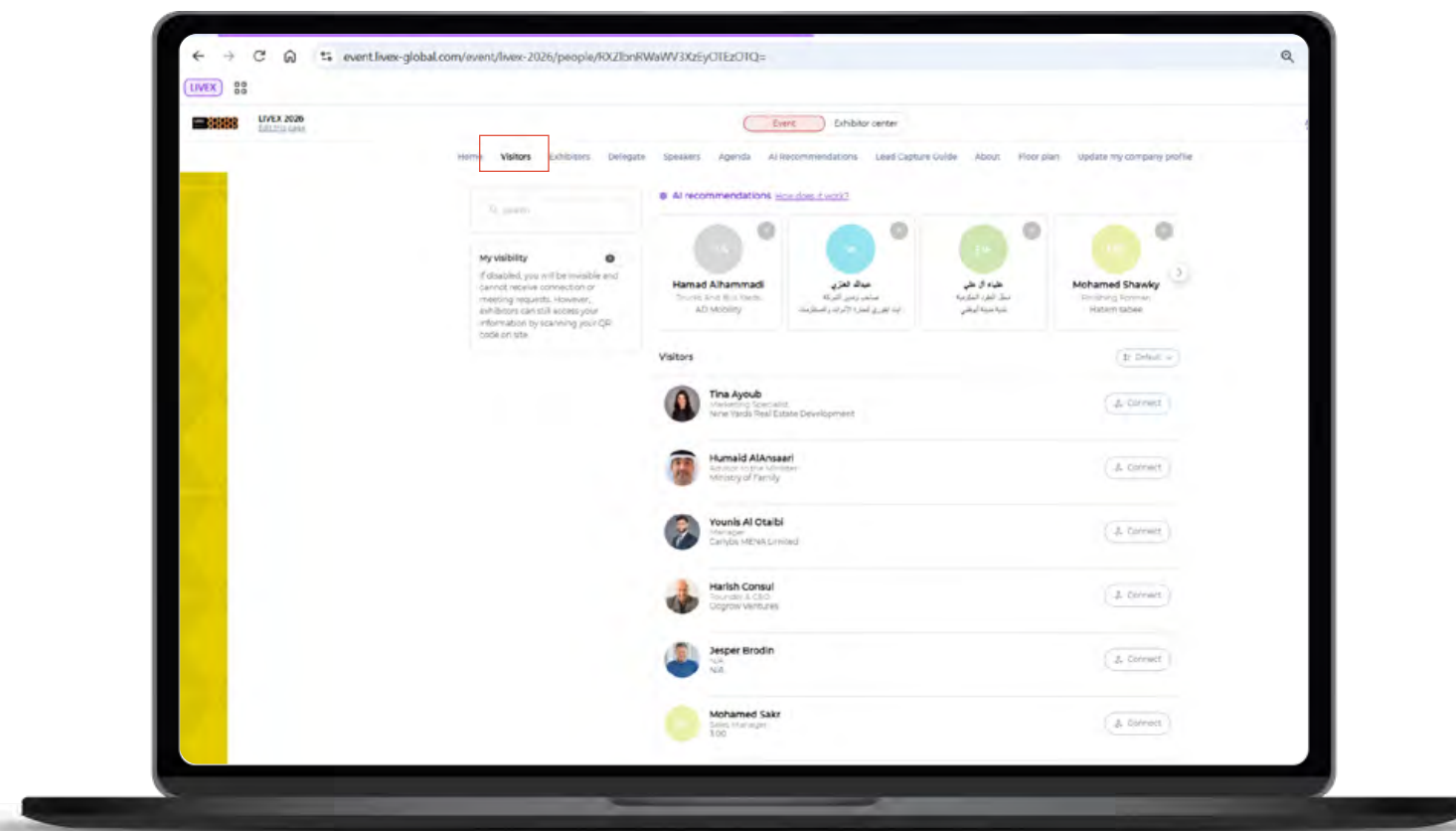


➤ Key message

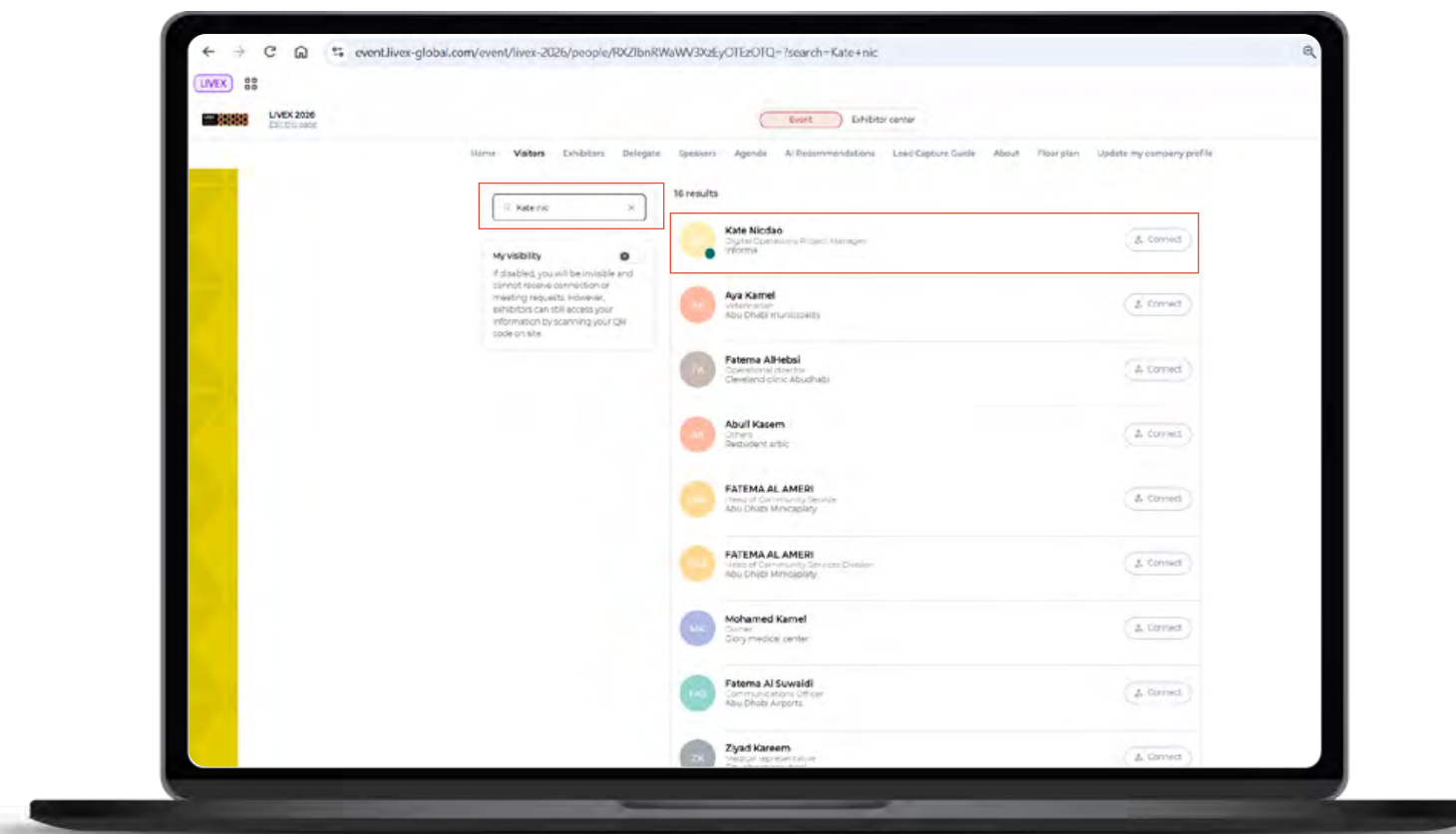
Don't wait until you arrive at LIVEX to start networking.
Start discovering and connecting ahead of the event.



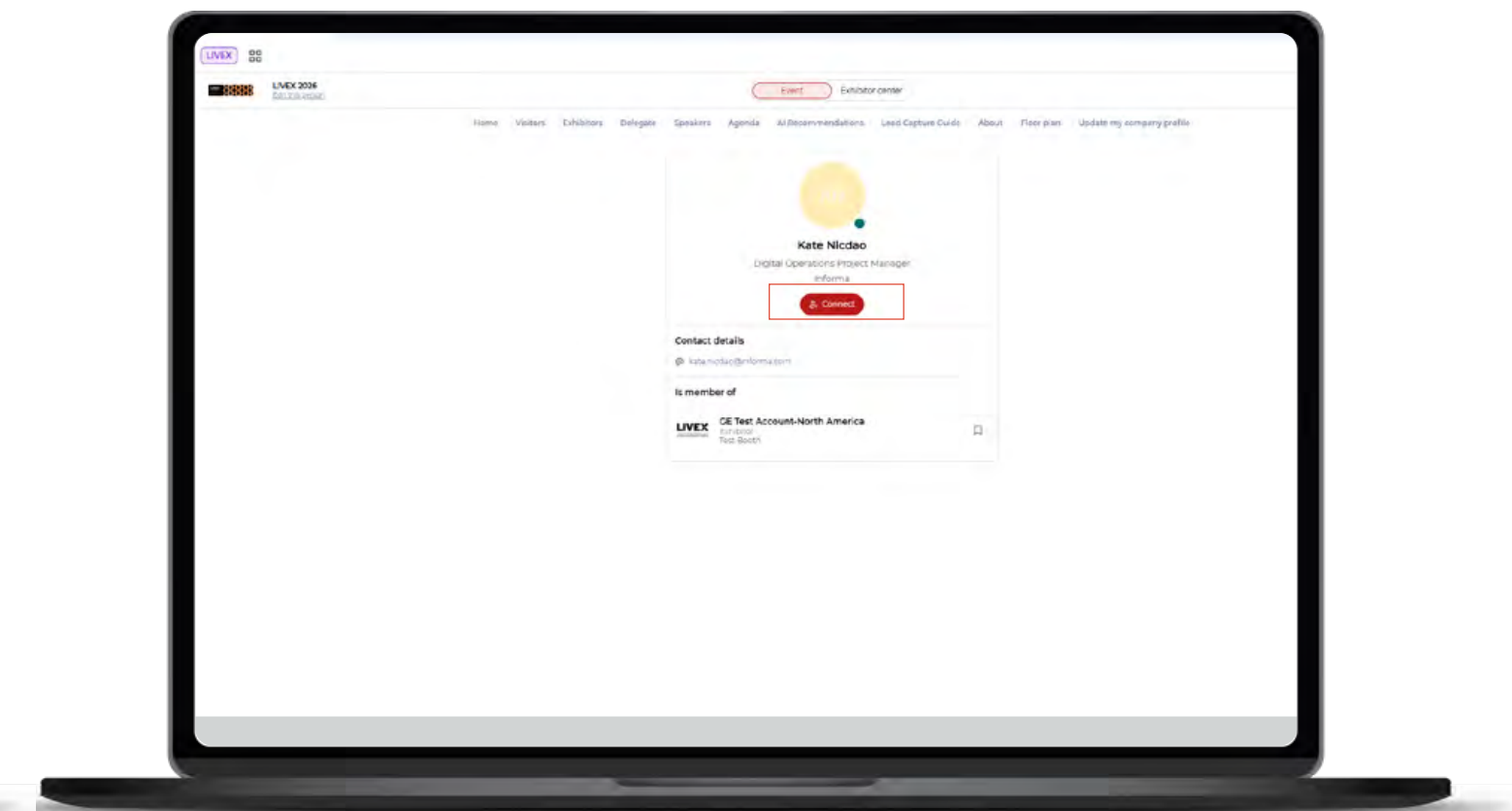
Find your next connection on the attendee list



➤ Step 1: From the main event page, click on **"Attendee List"**.



➤ Step 2: Search the list for people who align with your business goals using the available filters.



➤ Step 3: Click on an attendee profile to find out more about them and start networking. From their profile, you can send a connection request and request a meeting.

➤ Top Tip

Make your search work for you. Use the available filters to narrow down the attendee list and focus on the people most relevant to your business objectives.

Send a connection request

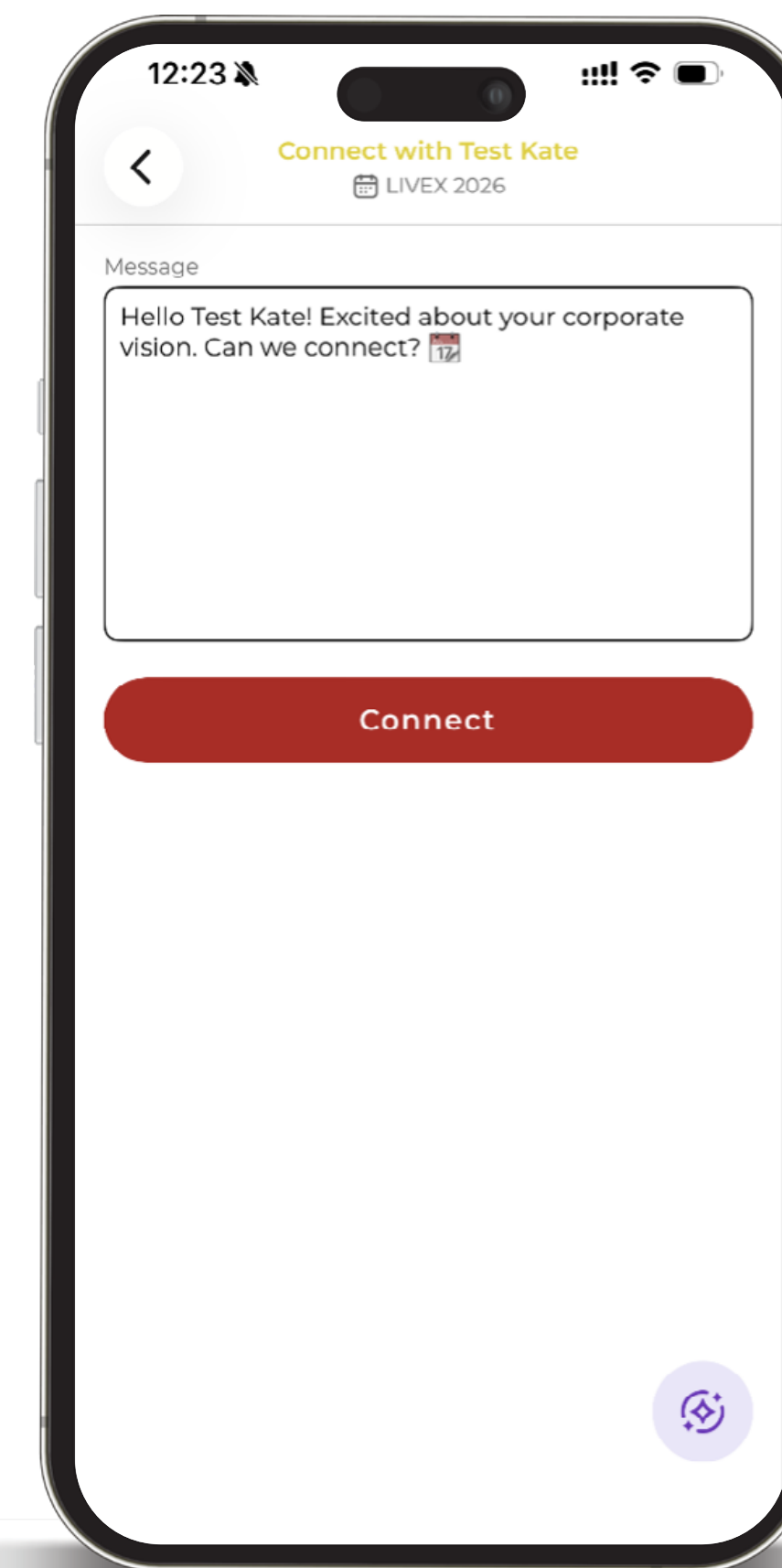
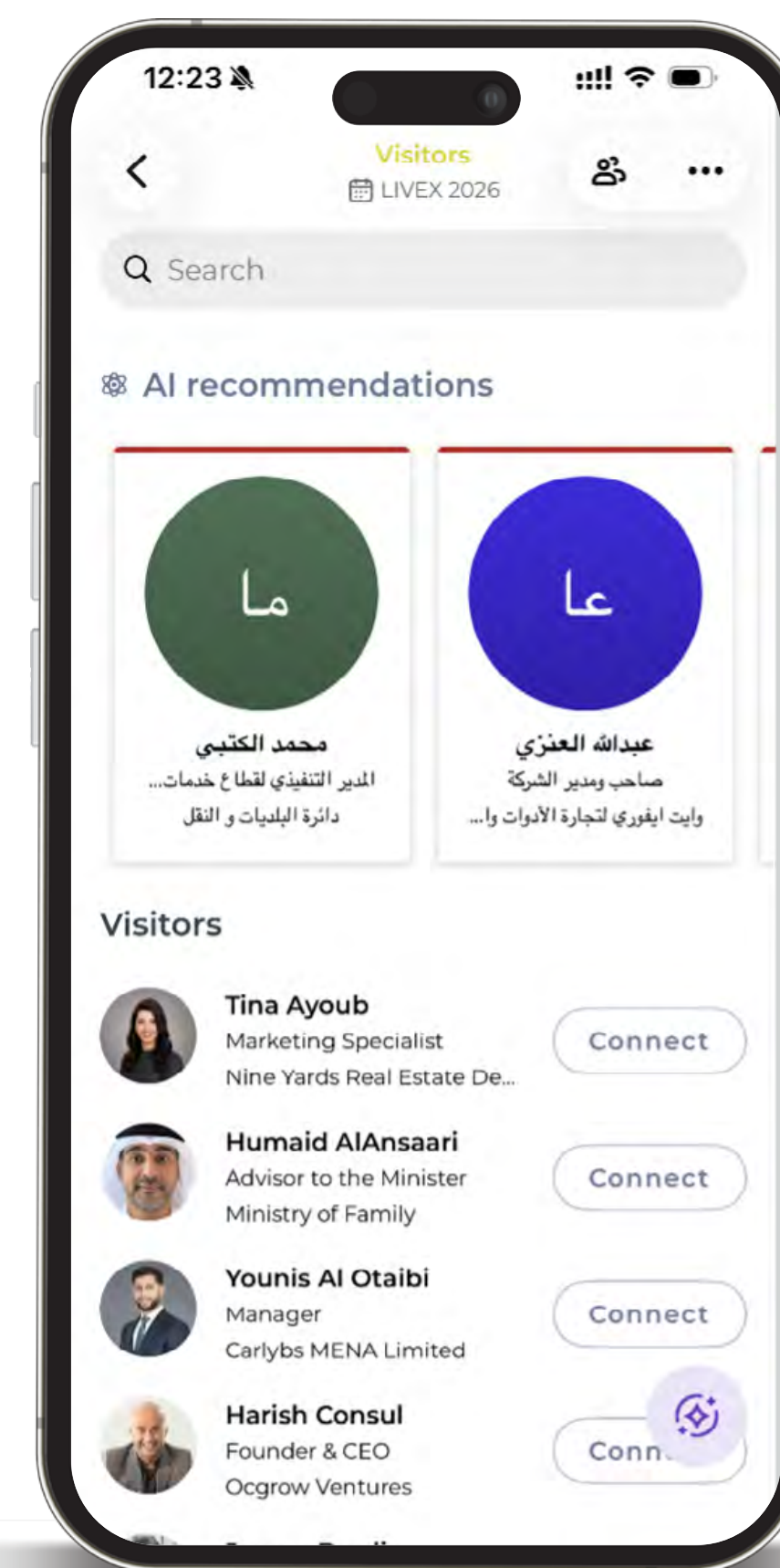
You can send a connection request to **anyone on the LIVEX Global App**, including attendees, speakers, exhibitors and other participants. Once someone accepts your request, you can continue the conversation through the platform and build your relationship before meeting in person.

- **Step 1:** Click on a profile from the attendee list, speaker list or members under a company profile.
- **Step 2:** Add an introductory message about yourself, your company and your reason for connecting.
- **Step 3:** Click “Send connection request”.

Tip

Make your introduction personal and relevant.

Let people know why you'd like to connect and what you'd like to discuss.





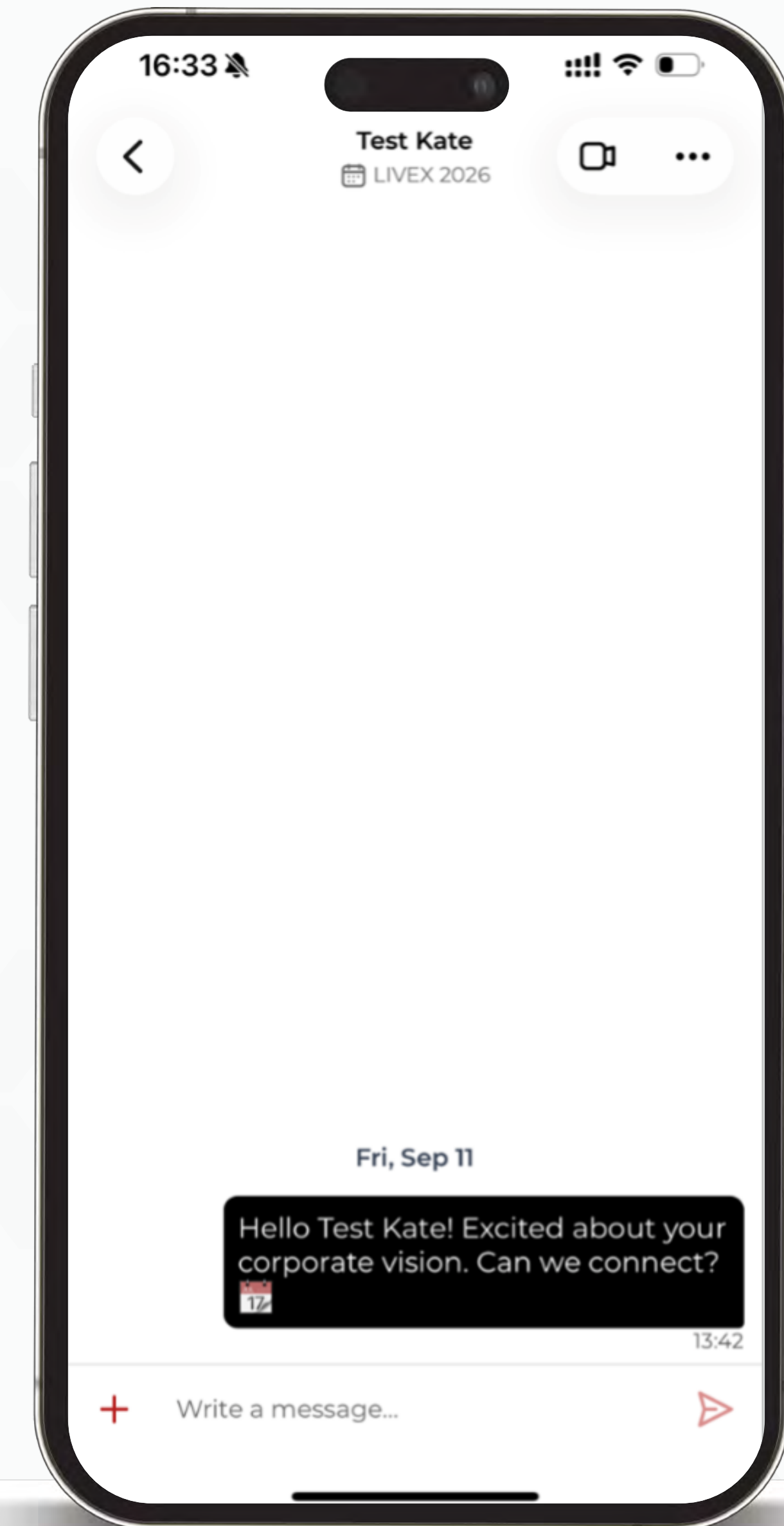
Send and manage your messages

- **Step 1:** When you receive a new message, a notification will appear over the messaging icon.
- **Step 2:** Click the messaging icon to view your inbox.
- **Step 3:** Select the relevant inbox from the available options.
- **Step 4:** Click on a message to view it and respond.

➤ Key message

Keep your conversations moving.

Use messaging to introduce your company, continue conversations and coordinate meetings before and during LIVEX.





Request a meeting in 4 simple steps

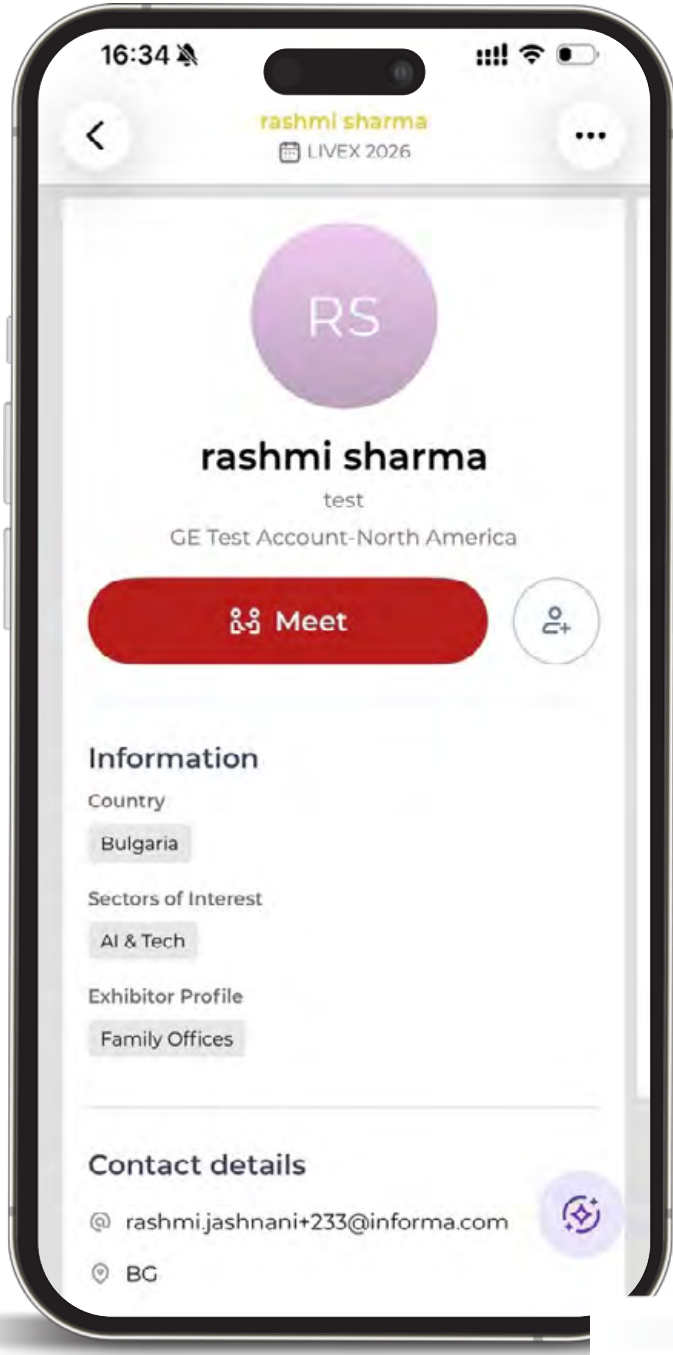
➤ **Key message**

Make every minute at LIVEX count.

Plan your meetings in advance and build your on-site agenda before the event.

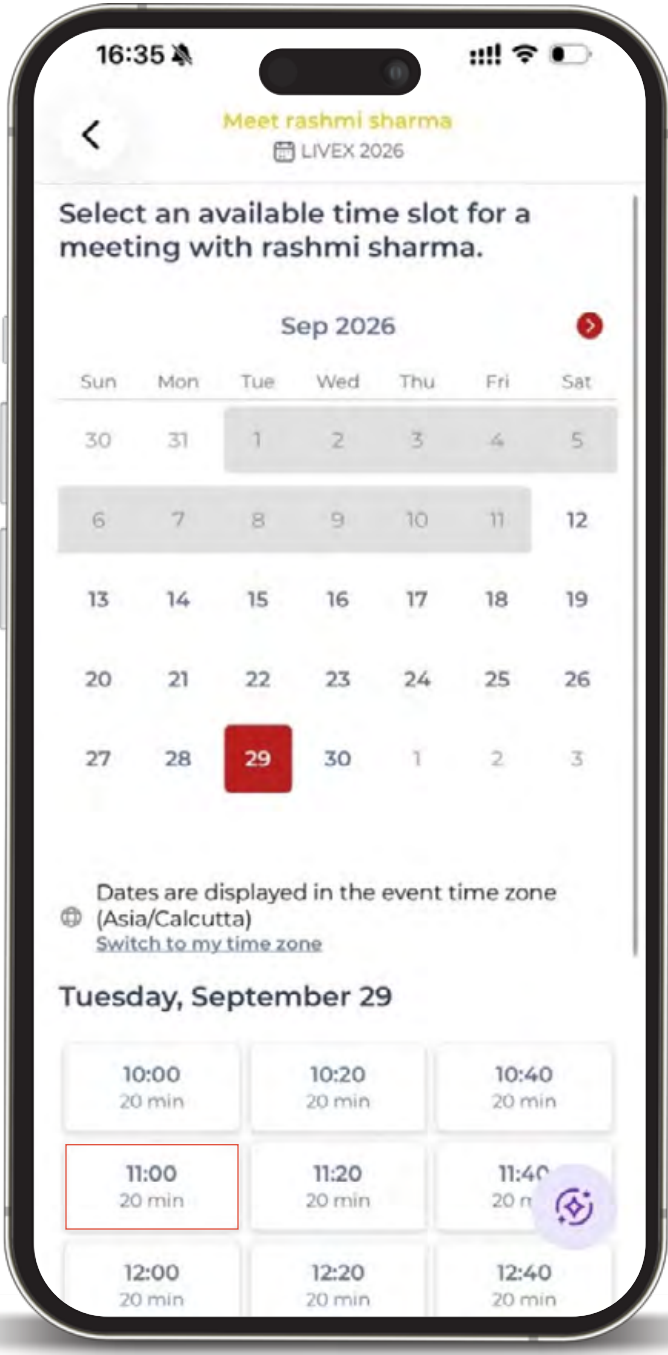
01

Select a profile
Click on a profile from the attendee, speaker or company list and select **"Book a Meeting"**.



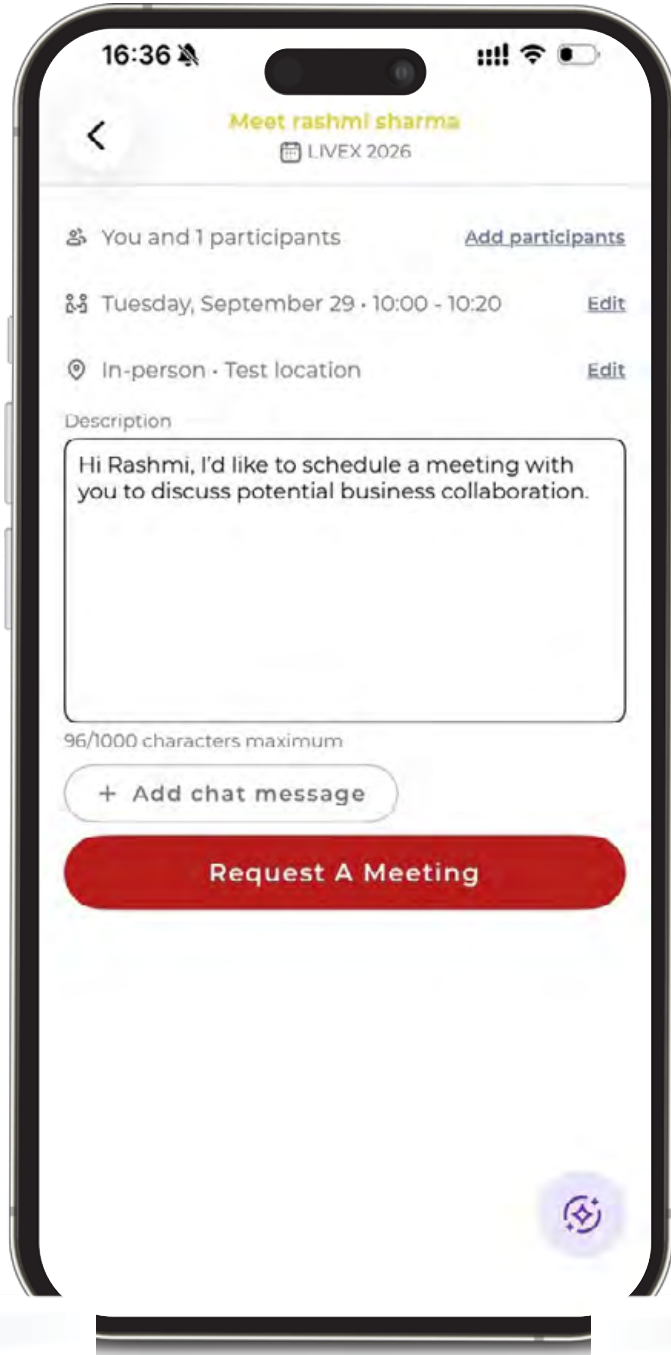
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Choose a date and time
Select your preferred date and available time slot.



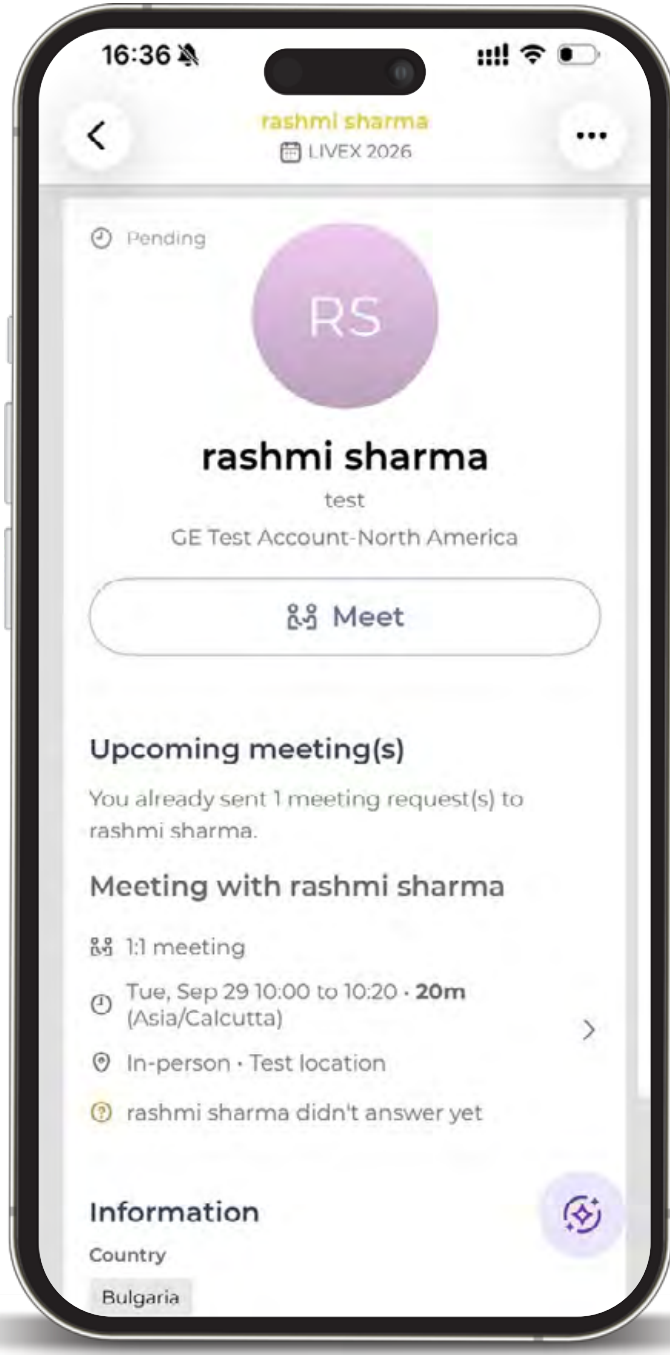
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Add meeting details
Select additional participants and your preferred meeting location.



04

Send your request
Add a description or chat message and click **"Request a Meeting"**.



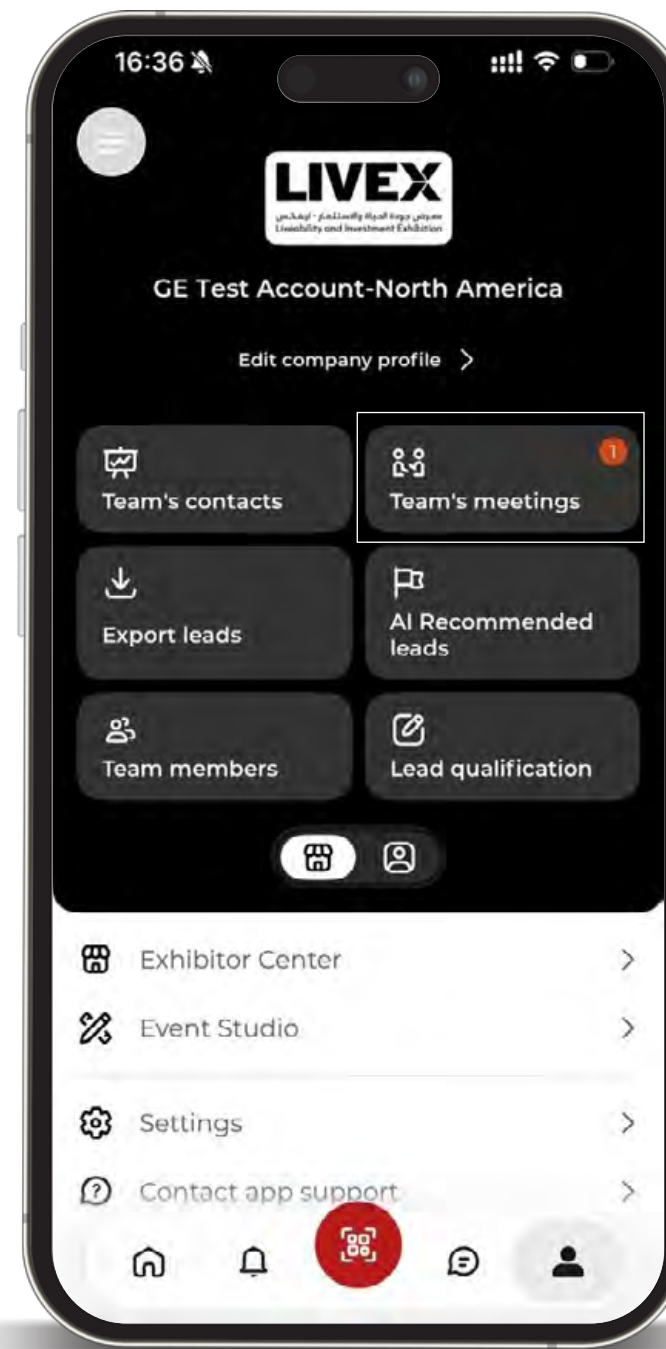
Manage your meetings

➤ Key message

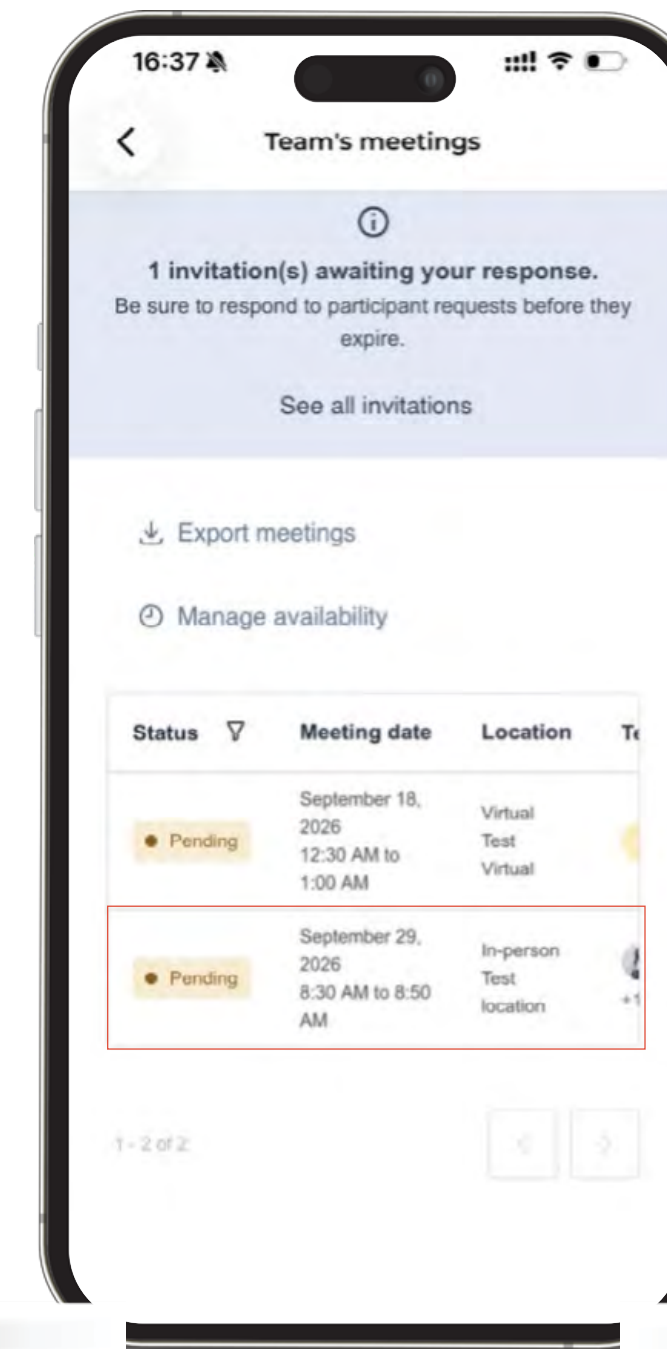
Keep your LIVEX meeting schedule organised and accessible in one place.

Keep track of your meetings and manage your schedule directly through the LIVEX Global App.

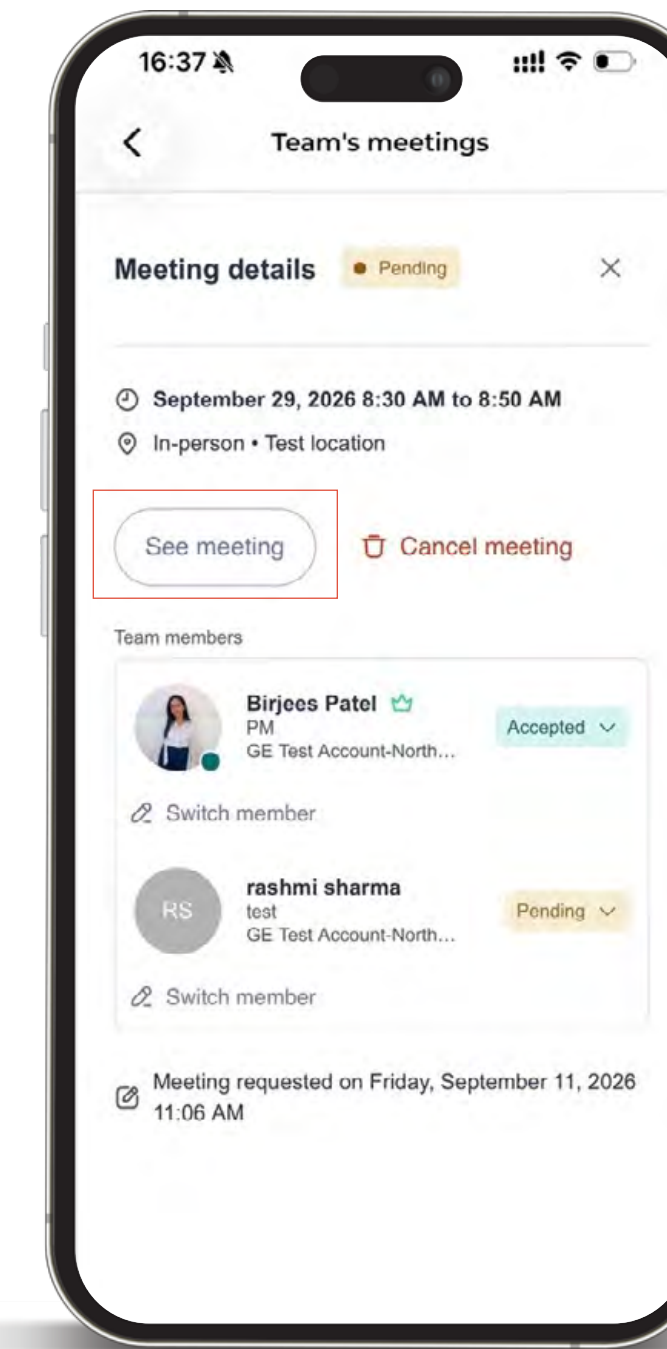
- **Step 1:** Tap the profile icon located in the bottom right corner of the app and select **"Team's Meetings"**.
- **Step 2:** Select a meeting to view its details. This can include: Time, Location, Team/ participant status, Meeting settings.
- **Step 3:** Make changes or cancel the meeting if needed.
- **Step 4:** For further details, click **"See Meeting"** to open the meeting details.



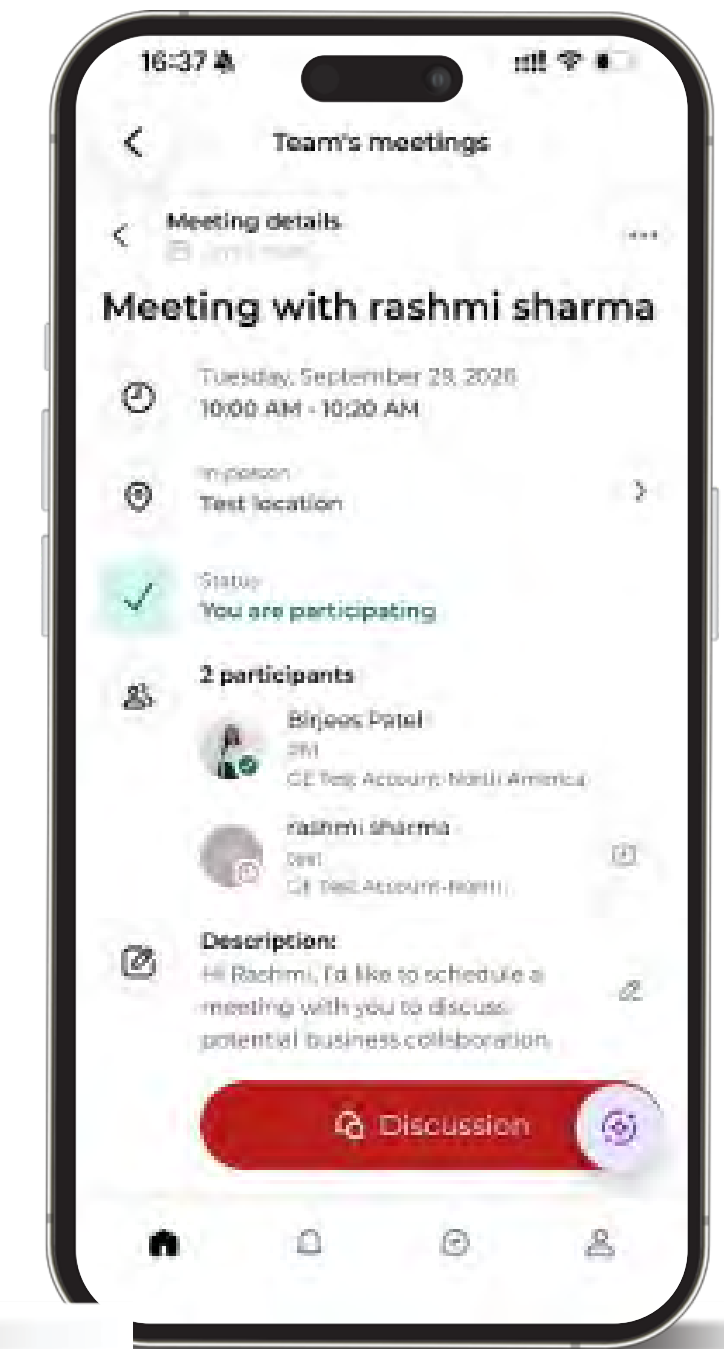
01



02



03



04

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Thank You

Your LIVEX journey doesn't end
when the event does.

Continue building relationships, following up with leads
and turning your LIVEX connections into opportunities.

[Start connecting today](#)



Download the
LIVEX Global App

Need help?

Customer Support:

Email: customersupport@livex-global.com

Our support hours are
Monday to Friday, 09:00 – 17:00 GST.

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